



UNITED STATES MARINE CORPS
3D MARINE LOGISTICS GROUP
UNIT 38401
FPO AP 96380-8401

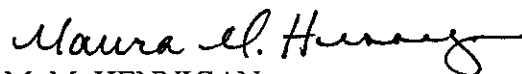
IN REPLY REFER TO:
3DMLGO 1700.1S Ch 1
IG
22 AUG 2019

3D MARINE LOGISTICS GROUP ORDER 1700.1S Ch 1

From: Commanding General, 3d Marine Logistics Group
To: Distribution List

Subj: REQUEST MAST PROGRAM

1. Situation. The original Order requires administrative updates.
2. Mission. To implement administrative updates.
3. Execution. This change is comprised of administrative modifications including:
 - a. Reference (c). Change "3DMLGO 5040.2M" to "3DMLGO 5040.2N."
 - b. Paragraph 4c(2)(b). Change the program title from "Commanding General's Readiness Inspection Program" to "Commanding General's Inspection Program."
4. Administration and Logistics. Omitted.
5. Command and Signal. This Order is applicable to all uniformed members of this command.


M. M. HENNIGAN
Chief of Staff

DISTRIBUTION: A

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.



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IN REPLY REFER TO
3DMLGO 1700.1S
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22 JUL 2019

3D MARINE LOGISTICS GROUP ORDER 1700.1S

From: Commanding General, 3d Marine Logistics Group
To: Distribution List

Subj: REQUEST MAST PROGRAM

Ref: (a) Marine Corps Manual
(b) MCO 1700.23G
(c) 3DMLGO 5040.2MN

1. Situation. Reference (a) establishes the right of every Marine to use the formal request mast process. This Order promulgates request mast policy and procedures for 3d Marine Logistics Group (MLG).

2. Cancellation. 3DMLGO 1700.1R.

3. Mission. To preserve the right of all uniformed members assigned, attached, or on temporary additional duty to 3d MLG to seek assistance from or communicate grievances directly to their commanding officers, up to the Commanding General (CG), 3d MLG, through the formal request mast process.

4. Execution

a. Commander's Intent. All 3d MLG personnel understand their right to request mast up to the CG, 3d MLG.

b. Concept of Operations. Submit request mast applications using the Navy Marine Corps (NAVMC) Form 11296 via the chain of command to the commander with whom the request mast is desired.

c. Tasks

(1) Commanders

(a) Administer the request mast program within your command in accordance with reference (b).

(b) Ensure all personnel are familiar with this Order.

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(c) In the event you deny a request mast, notify the CG, via the Command Inspector General (CIG), in writing within five working days.

(2) Command Inspector General and Deputy Command Inspector General

(a) Facilitate the execution of the 3d MLG Request Mast Program, and provide assistance on an "as needed" basis.

(b) Review request mast programs of subordinate commands as part of the Commanding General's Readiness Inspection Program in accordance with reference (c).

(c) Serve as the Request Mast Review Authority (RMRA) for the CG, 3d MLG.

d. Coordinating Instructions

(1) Anyone who attempts to deprive a Marine of the right to request mast, through either deliberate actions or omission, will be subject to punishment under the Uniform Code of Military Justice.

(2) Request mast does not preclude the informal process of communication that routinely occurs between seniors and subordinates.

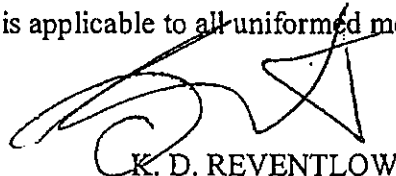
5. Administration and Logistics

a. Reference (b) is the sole Marine Corps Order governing request mast and establishes associated processes, procedures, and definitions.

b. As the RMRAs, the CIG and Deputy CIG (DCIG) may open, review, and make appropriate recommendations pertaining to requests mast to the CG. However, the CIG and DCIG may neither respond to nor deny a request mast on behalf of the CG.

c. In cases where the petitioner's geographic location prevents hand delivery, the petitioner will send the request mast via electronic mail to 3dMLGIG@usmc.mil.

6. Command and Signal. This Order is applicable to all uniformed members of this command.



K. D. REVENTLOW

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